

User Guide

Book an FX Contract via FX Online on **OCBC Velocity**

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For more information about OCBC FX Online, kindly visit www.ocbc.com.my/fx

OCBC FX Online - A platform for businesses with live FX rates and book contracts instantly for overseas transaction

How to Get Started



Access FX Online via [OCBC Velocity](#).

Log in to OCBC Velocity, and select FX and Treasury to get started.

New to OCBC Velocity? [Register here](#).

What you can do with FX Online?



View real time FX Rates

Check rates and book contracts anytime, anywhere.



Transact with ease

Book rates conveniently from your desktop or mobile device.



Enjoy Competitive Rates

Access to special rates across wide range of currencies*

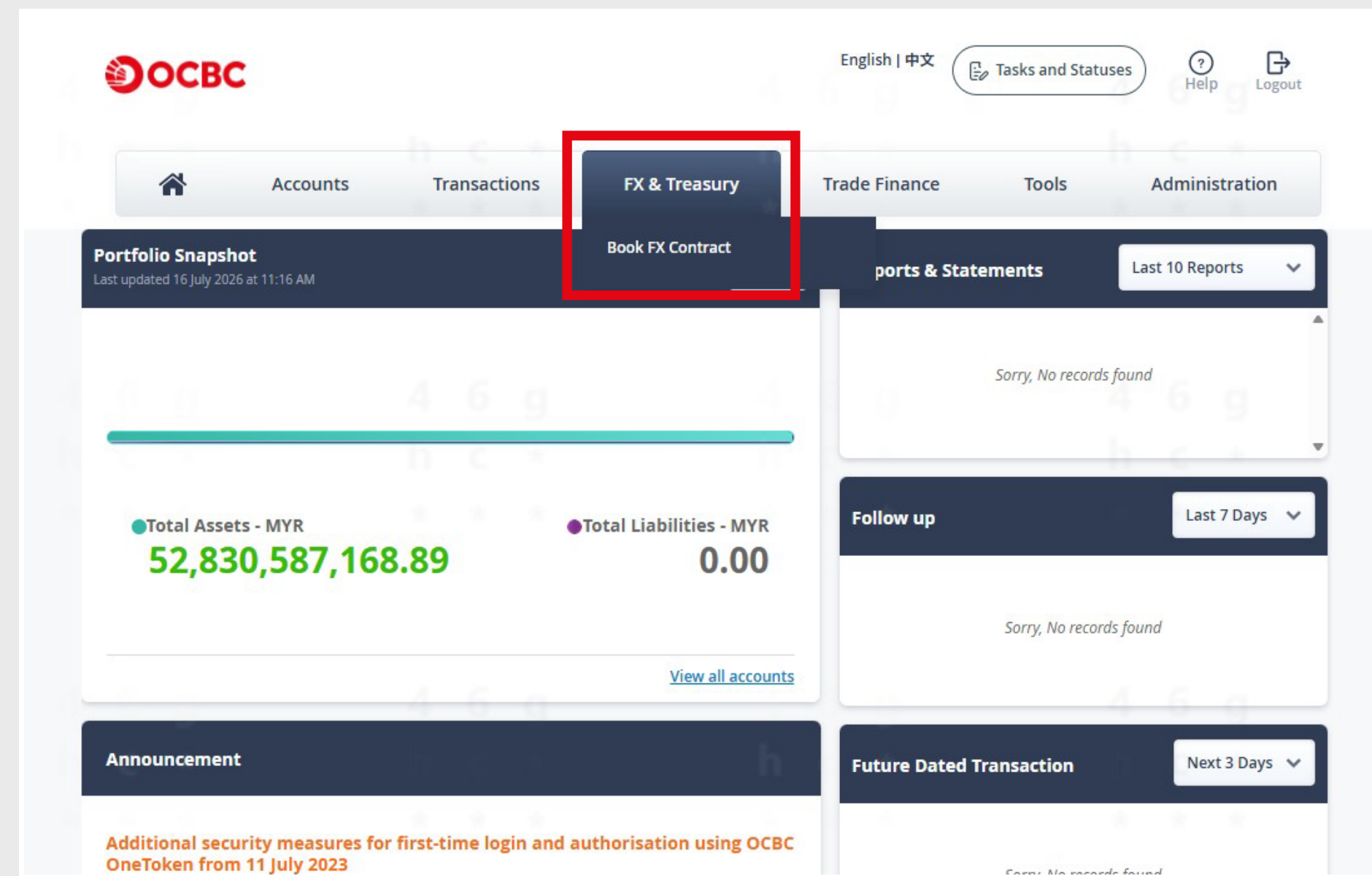
*Special rates are exchange rates offered by the Bank that are better than the published board rates on a business day.

*Currencies available on FX Online are MYR, USD, AUD, SGD, EUR, CNH, GBP, JPY, NZD, HKD, CAD, NOK, CHF, DKK, SEK, and THB.

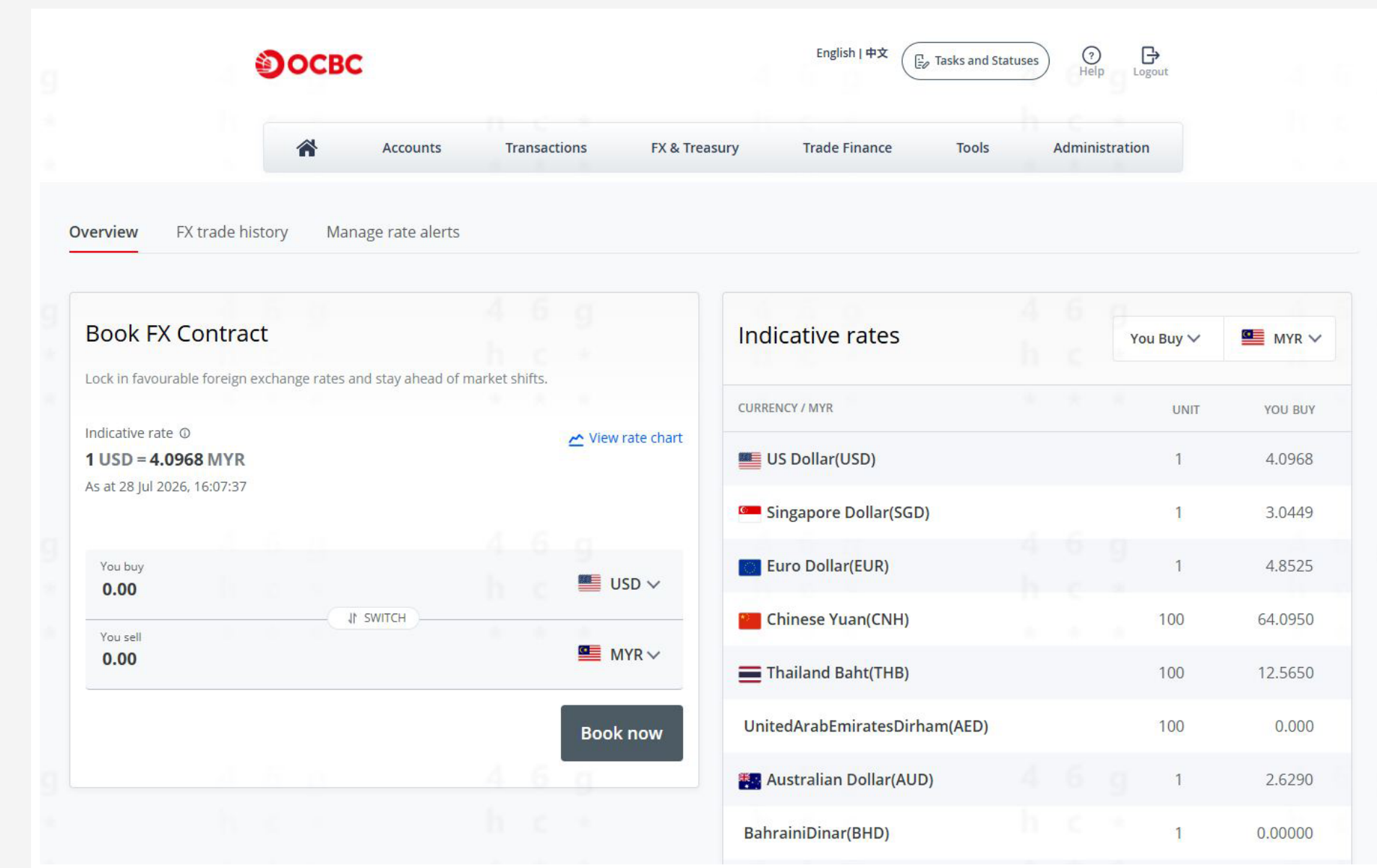
How to View FX Rates



01 Go to '**FX & Treasury**' and select '**Book FX Contract**'.



02 Select your currency pair. Click '**Switch**' button to swap the currencies you are **buying and selling**. View the indicative FX rate.



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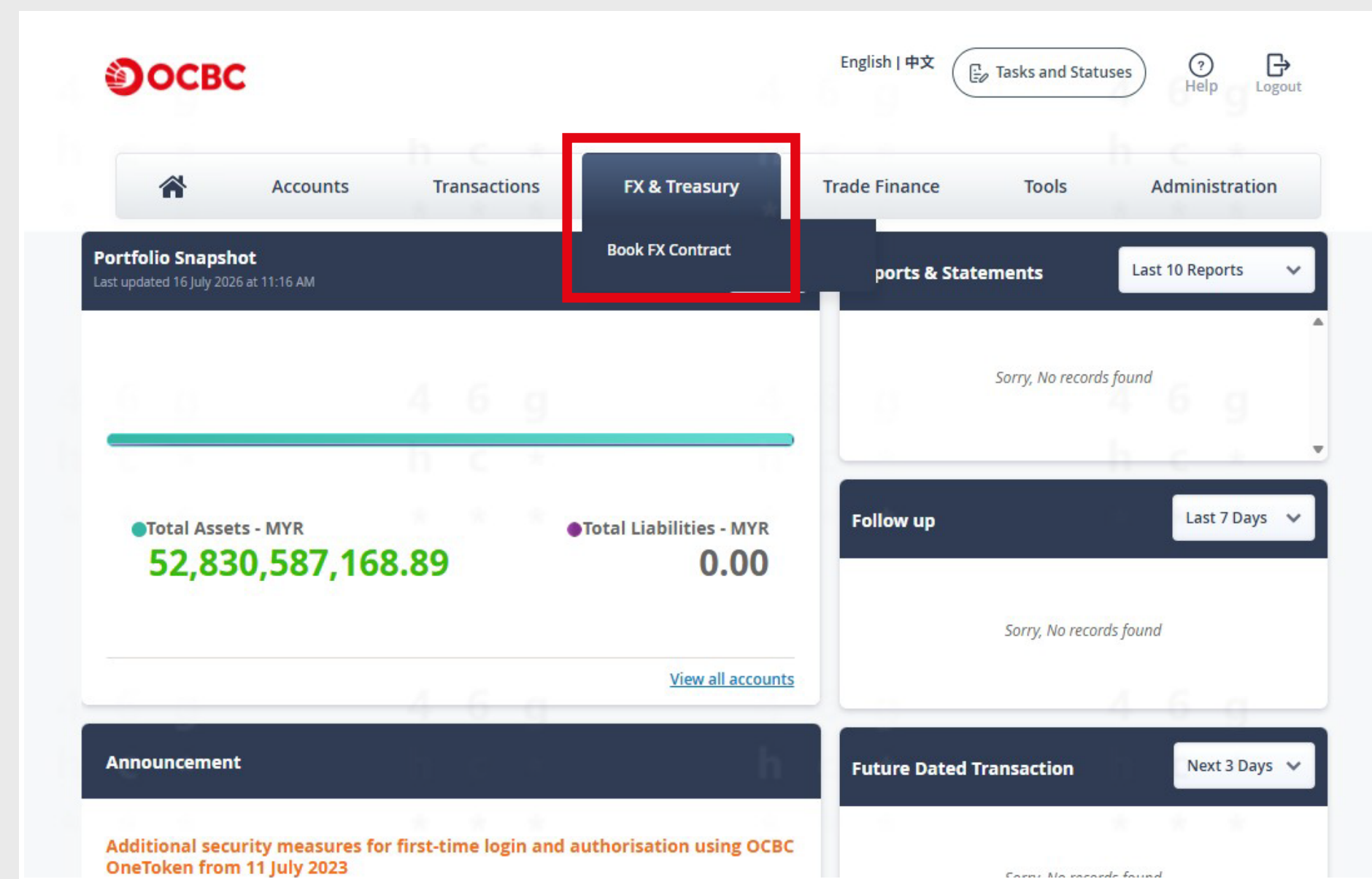
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Important note: FX contract is a legally binding agreement, and you should only book FX contract when you have a firm underlying transaction. Any cancellation or amendment of FX contract may potentially result in losses due to fluctuations in the exchange rates.

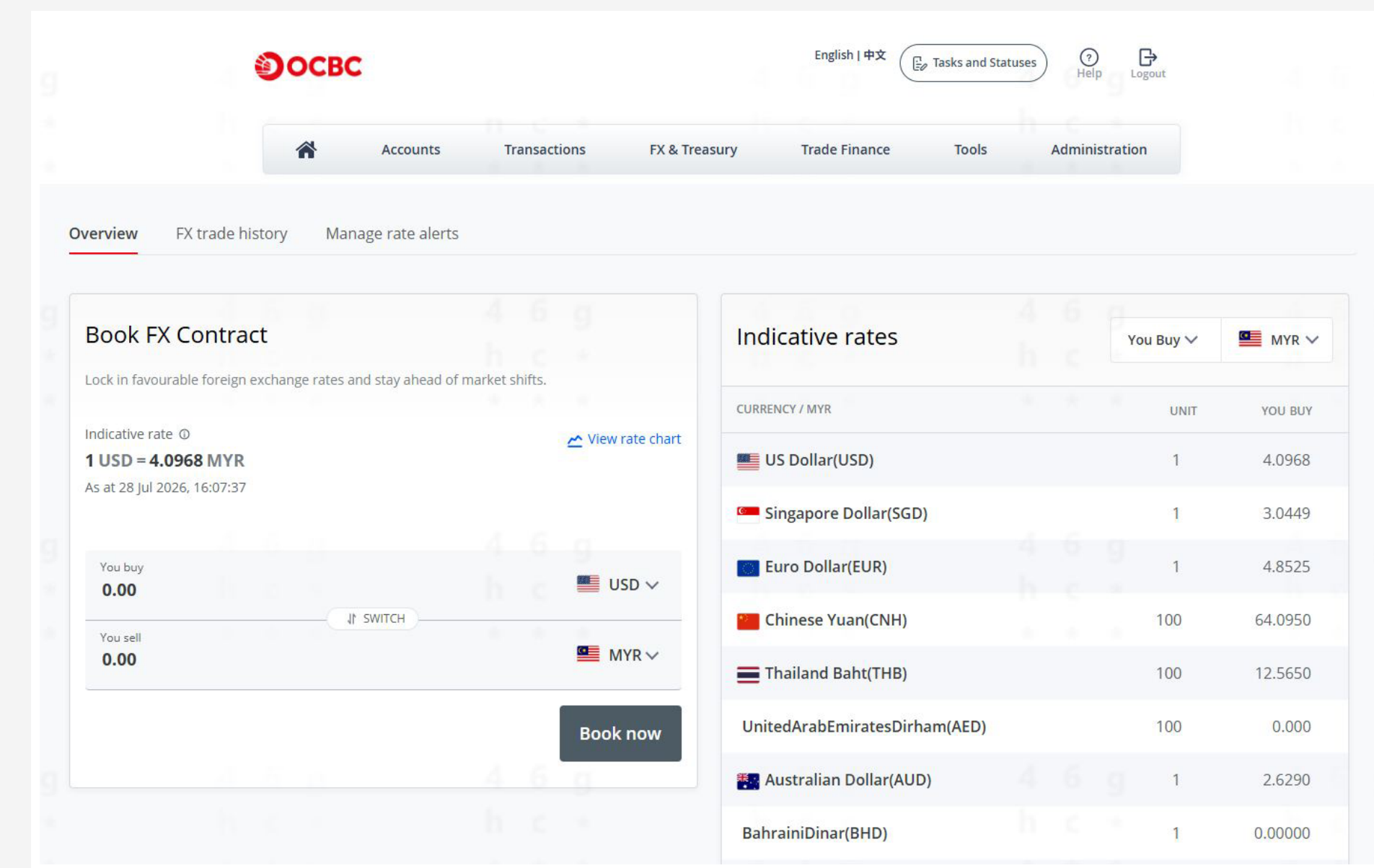
How to Book FX Contract



01 Go to **'FX & Treasury'** and select **'Book FX Contract'**.



02 Select your currency pair and input amount. Click **'Switch'** button to swap the currencies you are **buying and selling**. You will see an indicative rate of the conversion, click **'Book Now'** if you want to proceed.



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How to Book FX Contract



03 Enter the required **FX contract details**.

The screenshot shows a web form for booking an FX contract. It includes the following fields and elements:

- Book for:** A dropdown menu labeled "Account" with the text "Please select" and a downward arrow.
- Contract date:** A section with a calendar icon and the text "Contract date". Below it, a note states: "Booked FX Contracts can only be used for transfer(s) made on the selected value date." There is a date picker labeled "Value date" with the text "Select date" and a calendar icon.
- FEA approval ID (optional):** A text input field with a circular icon on the left.
- Purpose of transfer:** A dropdown menu with the text "Purpose of transfer" and a downward arrow.
- Navigation:** At the bottom, there are two buttons: "Back" and "Next".

- **Account** - Select your company account.
- **Value Date** - The settlement date of your FX contract. This is the date on which you will submit your transfer instruction to complete the transaction. Only good business days are available for selection, excluding weekends and public holidays in the selected currency's country.
- **FEA Approval ID** [Optional] - This is required if you had obtained BNM approval for your FX transaction.
- **Purpose** - Click the 'View full list' to select a purpose of transfer for this FX Contract.

Click '**Next**' to proceed.

How to Book FX Contract



04 Review your entries and click 'Submit' to book your FX contract.

***Note:** Due to the live market movements, the locked FX rate is only valid for 10 seconds. If the timer expires, the FX rate and currency amount will be refreshed. Click 'Unlock rate' to see the live market movement.

If you continue with this transaction by clicking on the "Submit" button below, you shall be deemed to have read understood and agreed with the declarations below. Please do not submit if you do not agree or are unable to make the declarations and confirmations below or if you do not understand the contents of the declarations and confirmations below. Any declarations and confirmations which are found to be untrue or inaccurate may result in delay or rejection in processing your request, without recourse to the Bank.

Declarations by Customer:

1. I/We with full authority vested in me/us hereby declare that the information given here is true and correct and in compliance with the Financial Services Act 2013 / Islamic Financial Services Act 2013 and the Central Bank of Malaysia Act 2009. I/We shall be fully responsible for any inaccurate, untrue or incomplete information provided in here.

2. I/We am/are also aware that the bank requires me/us to declare and confirm the purpose of payment and the conversion from Ringgit Malaysia into Foreign Currency and/or payment from foreign currency borrowing obtained, I/we hereby confirm that I/we am/are in full compliance with the requirements imposed by Central Bank of Malaysia for each and every one of my/our transactions.

3. I/We am/are in full compliance with Bank Negara Malaysia's Foreign Exchange Notices, including, but not limited to, the prudential limits on investment abroad, hedging and borrowing.

4. I/We confirm my/our agreement with OCBC Bank / OCBC Al-Amin Bank's terms and conditions governing Velocity@ocbc and related services.

By clicking 'Submit', you confirm that you have read, understood and agree to the [Terms and Conditions](#). Declarations which are found to be untrue or inaccurate may result in the delay or rejection of your payment request, without recourse to OCBC Bank.

Back

Submit

05 Once your FX contract has been **successfully** booked, the booking status will be displayed. Click 'FX trade history' to view your FX contract number and other details.

The screenshot displays the OCBC FX Online interface. At the top, there's a navigation bar with the OCBC logo, language options (English | 中文), and links for Tasks and Statuses, Help, and Logout. Below this is a secondary navigation bar with icons and labels for Accounts, Transactions, FX & Treasury, Trade Finance, Tools, and Administration. The main content area features a large green checkmark icon and the text "FX Contract booked" followed by "1 USD - 4.0968 MYR". Below this, it shows "You buy 10,000.00 USD" and "You sell 40,968.00 MYR". A link "View your booked contracts by going to [FX trade history](#)." is present, along with the "OCBC Reference no. 0000728641". A section titled "FX Contract details" lists: "Book for 9B759A", "Esolutions Beta Pte Ltd", "OCBC Bank (Malaysia) Berhad", and "Value date 28 Jul 2026".

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How to Book FX Contract



06 You may retrieve your FX Contract number from '**FX Trade History**' and submit your instruction.

OCBC

English | 中文Tasks and StatusesHelpLogout

HomeAccountsTransactionsFX & TreasuryTrade FinanceToolsAdministration

OverviewFX trade historyManage rate alerts

Transaction history

Only FX contract bookings made on Velocity@ocbc will be shown.

Download

All Status

28 Jun - 28 Jul 2026

CONTRACT NO. ⌵	VALUE DATE ⌵	YOU BOUGHT / RATE	YOU SOLD	STATUS ⌵
91766079 Created on 13 Jul 2026	29 Jul 2026 Start date:-	303.96 MYR 1SGD=3.0396 MYR	100.00 SGD	Successful
105404051 Created on 27 Jul 2026	28 Jul 2026 Start date:-	100.00 SGD 1SGD=1.0027 MYR	100.27 MYR	Successful
105430076 Created on 28 Jul 2026	28 Jul 2026 Start date:-	10,000.00 USD 1USD= 4.0968MYR	40,968.00 MYR	Successful
105442861 Created on 24 Jul 2026	27 Jul 2026 Start date:-	3.99 SGD 1SGD=1.0027 MYR	4.00 MYR	Successful
105442862 Created on 24 Jul 2026	27 Jul 2026 Start date:-	4.00 SGD 1SGD=1.0028 MYR	4.01 MYR	Successful

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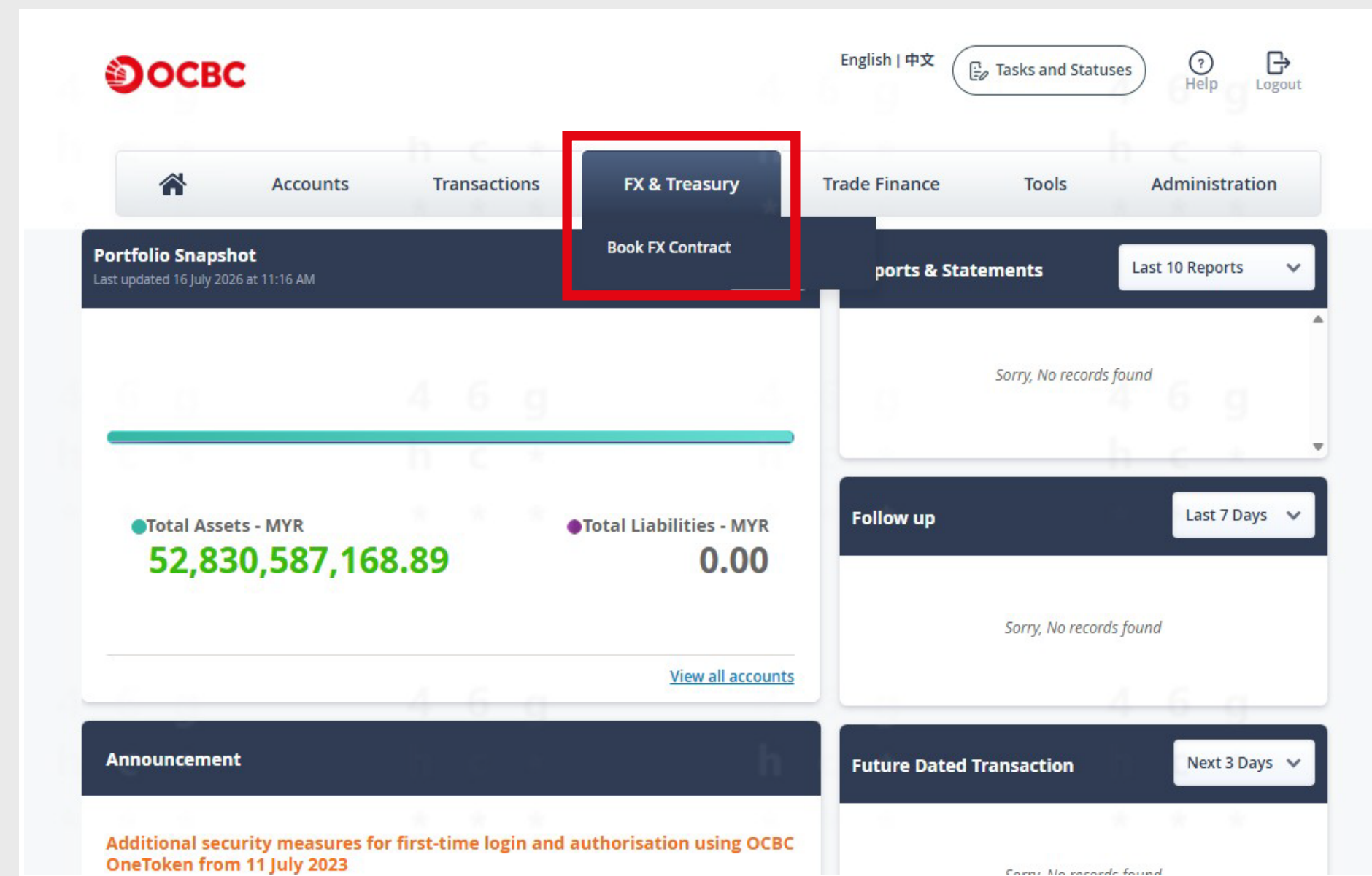
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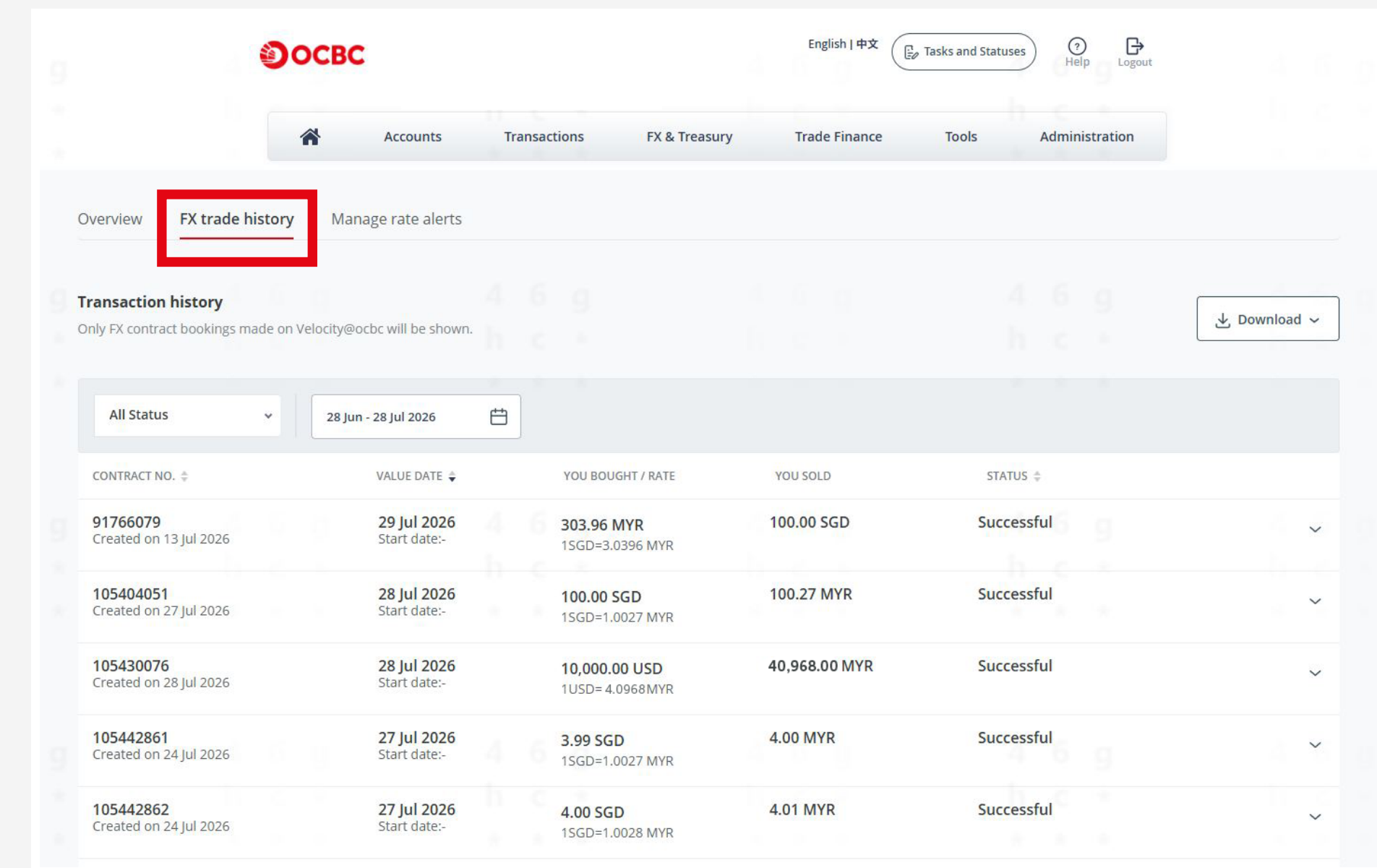
How to View FX Trade History



01 Go to **'FX & Treasury'** and select **'Book FX Contract'**.



02 Select **'FX Trade History'**.



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How to View FX Trade History



03 From **FX trade history**, you can view your FX contract booking and transaction history.

The screenshot shows the OCBC FX trade history page. The 'FX trade history' tab is selected. Below the navigation bar, there are tabs for 'Overview', 'FX trade history', and 'Manage rate alerts'. The 'Transaction history' section is active, displaying a table of FX contract bookings. A 'Download' button is visible in the top right corner of the transaction history section.

CONTRACT NO. ⚙	VALUE DATE ⚙	YOU BOUGHT / RATE	YOU SOLD	STATUS ⚙
91766079 Created on 13 Jul 2026	29 Jul 2026 Start date:-	303.96 MYR 1SGD=3.0396 MYR	100.00 SGD	Successful
105404051 Created on 27 Jul 2026	28 Jul 2026 Start date:-	100.00 SGD 1SGD=1.0027 MYR	100.27 MYR	Successful
105430076 Created on 28 Jul 2026	28 Jul 2026 Start date:-	10,000.00 USD 1USD= 4.0968MYR	40,968.00 MYR	Successful
105442861 Created on 24 Jul 2026	27 Jul 2026 Start date:-	3.99 SGD 1SGD=1.0027 MYR	4.00 MYR	Successful
105442862 Created on 24 Jul 2026	27 Jul 2026 Start date:-	4.00 SGD 1SGD=1.0028 MYR	4.01 MYR	Successful

04 You can '**Download**' contract details for record-keeping and reconciliation purposes.

This screenshot is identical to the previous one, but the 'Download' button in the top right corner of the transaction history section is highlighted with a red rectangle to emphasize its function.

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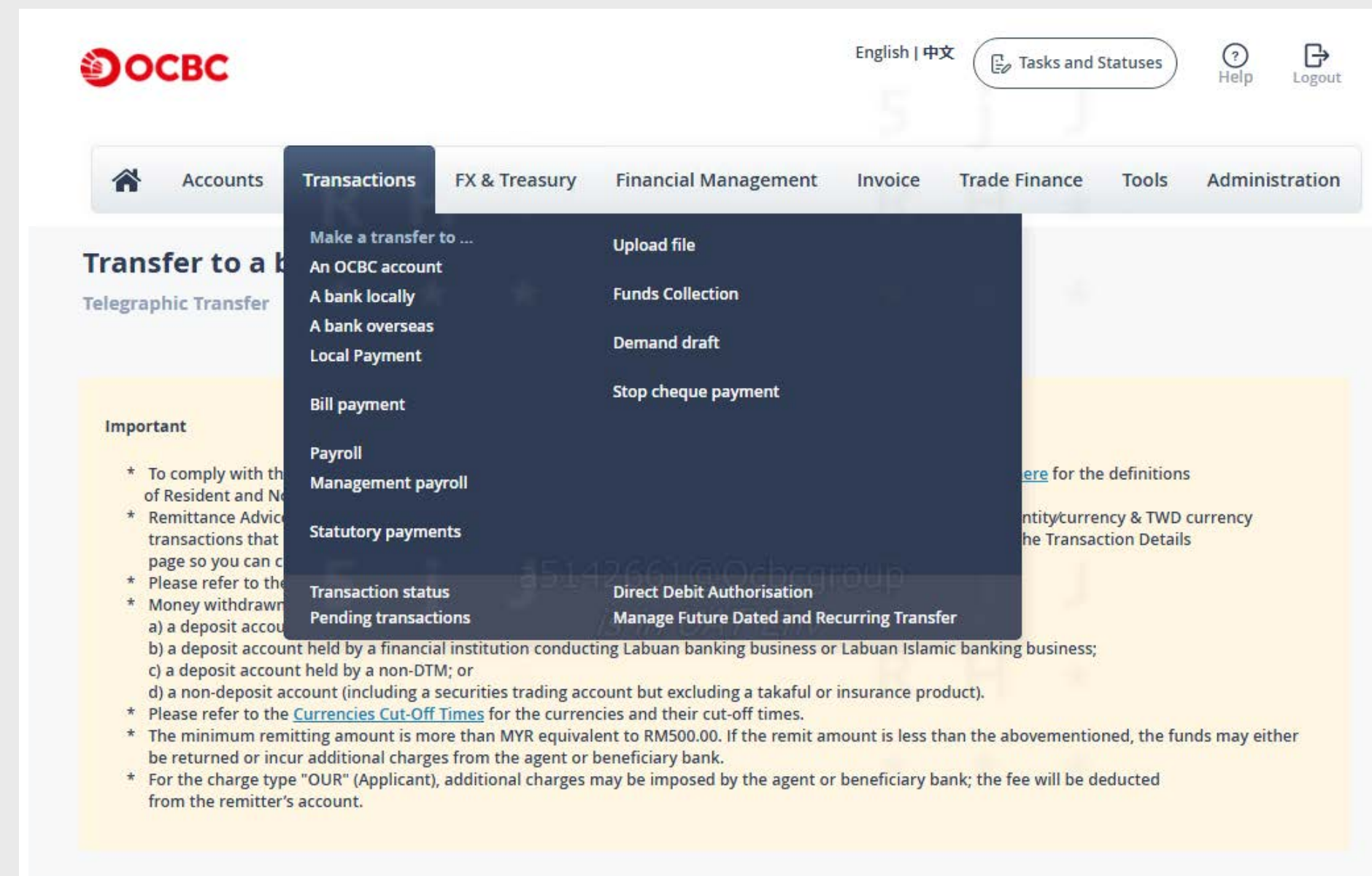
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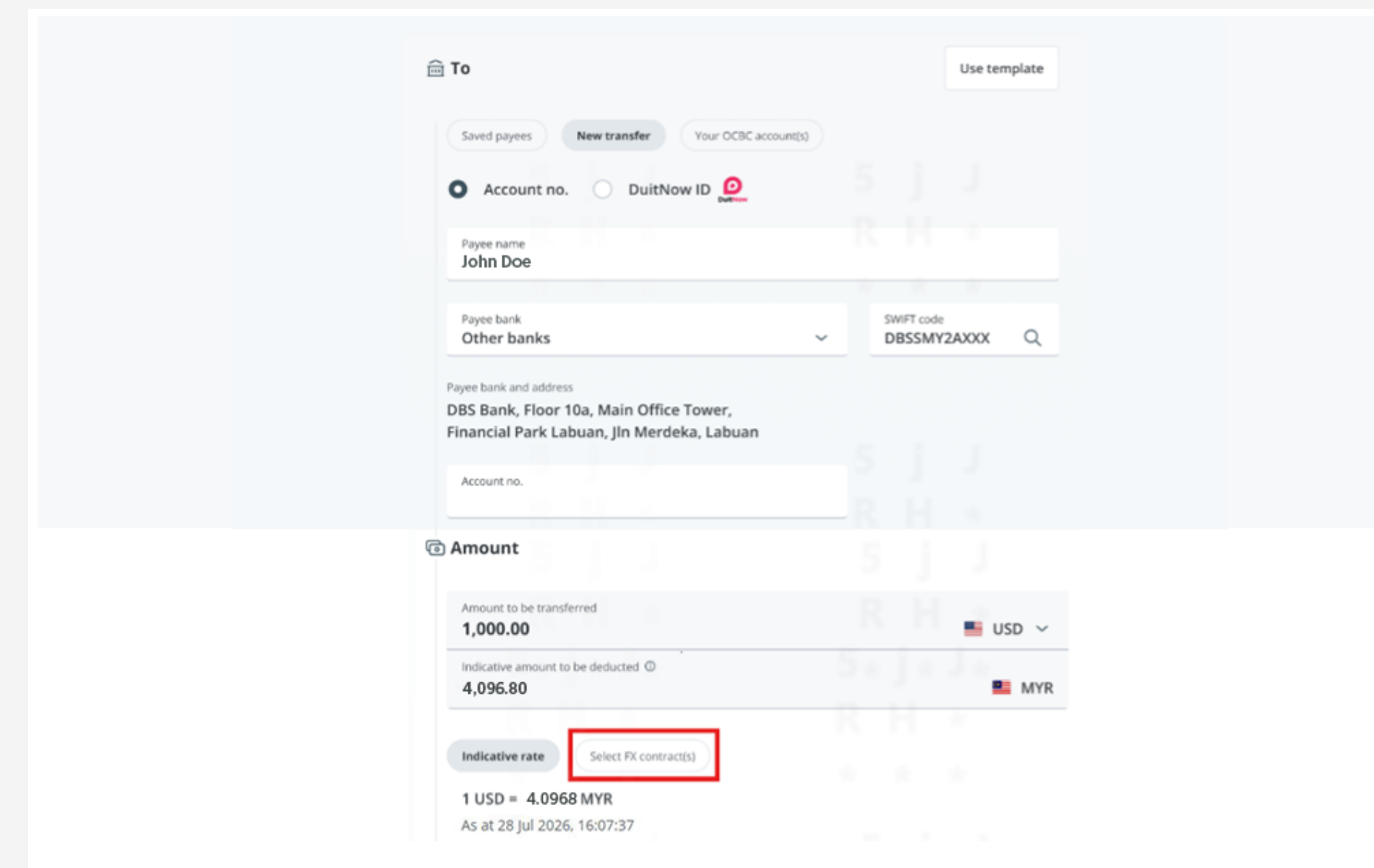
How to Use FX Contract for Payment



01 Go to **'Transactions'** and select payment type [e.g. Local Payment, or other applicable payment services].



02 When completing the payment details, click **"Select FX Contracts"** in the Amount section and choose the FX Contract you have **previously booked**. Review the payment details and submit your instruction.



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