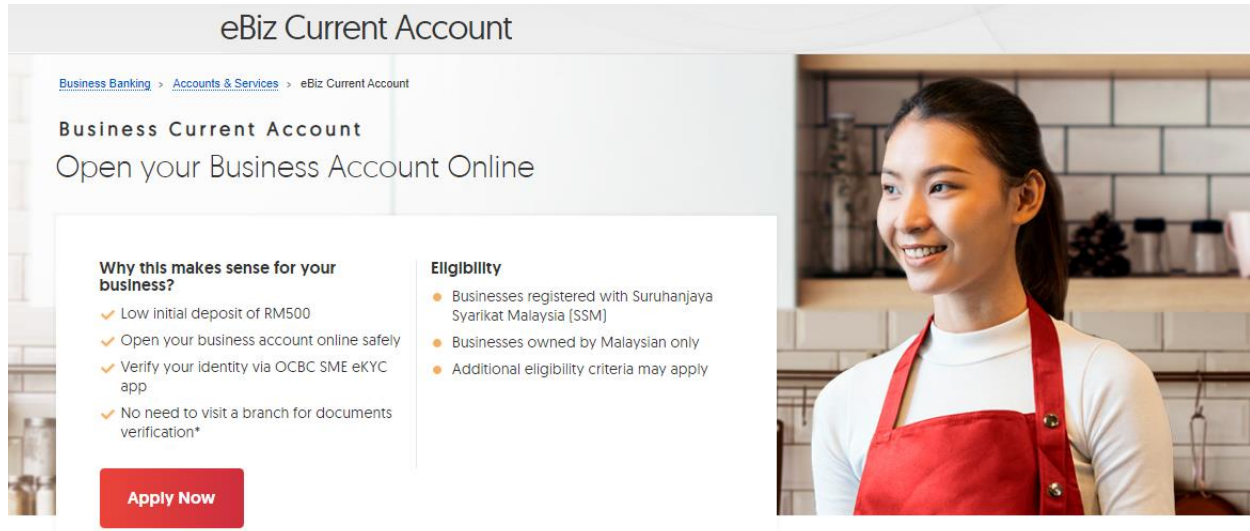


Complete Guide to Submit Online Application Form

Where to Apply

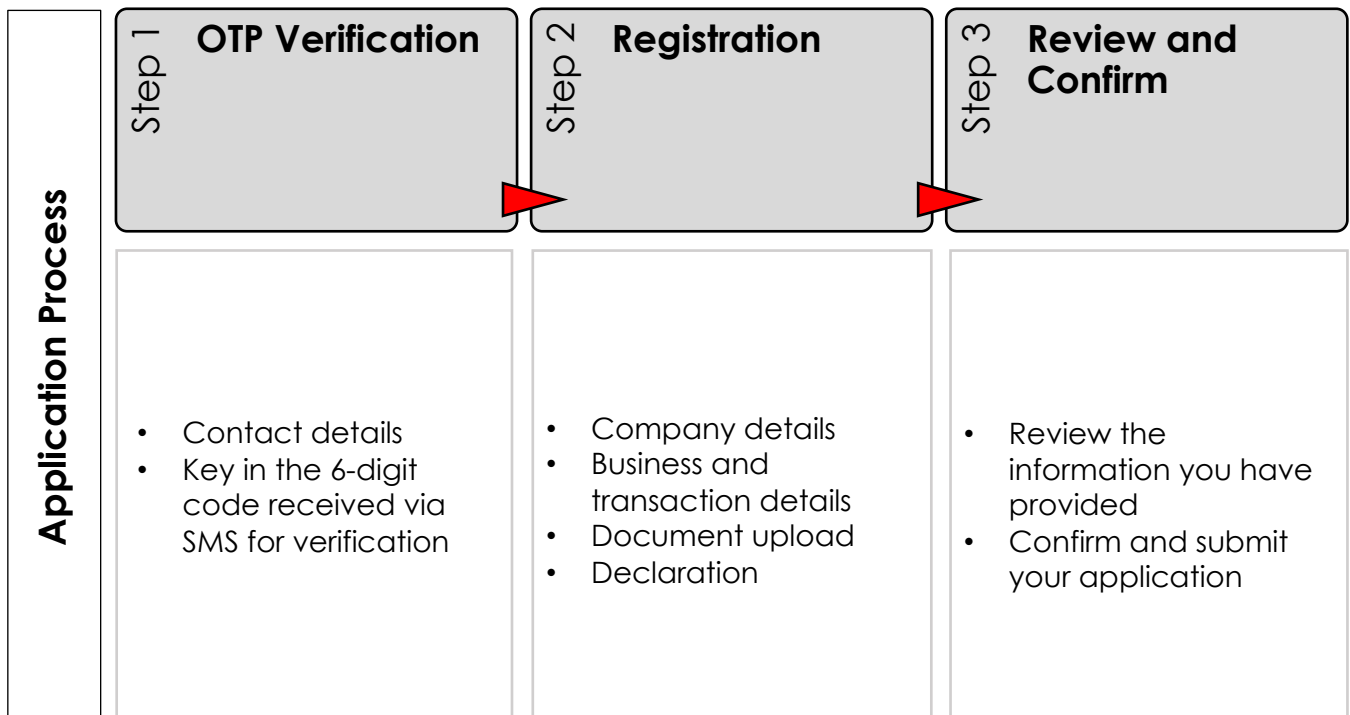


- Visit our website at www.ocbc.com.my/ebiz or scan the QR code to begin



How to Apply

- 3 simple steps to apply for a business current account with OCBC Bank:



Complete Guide to Submit eBiz Application Form

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Complete Guide to Submit eBiz Application Form

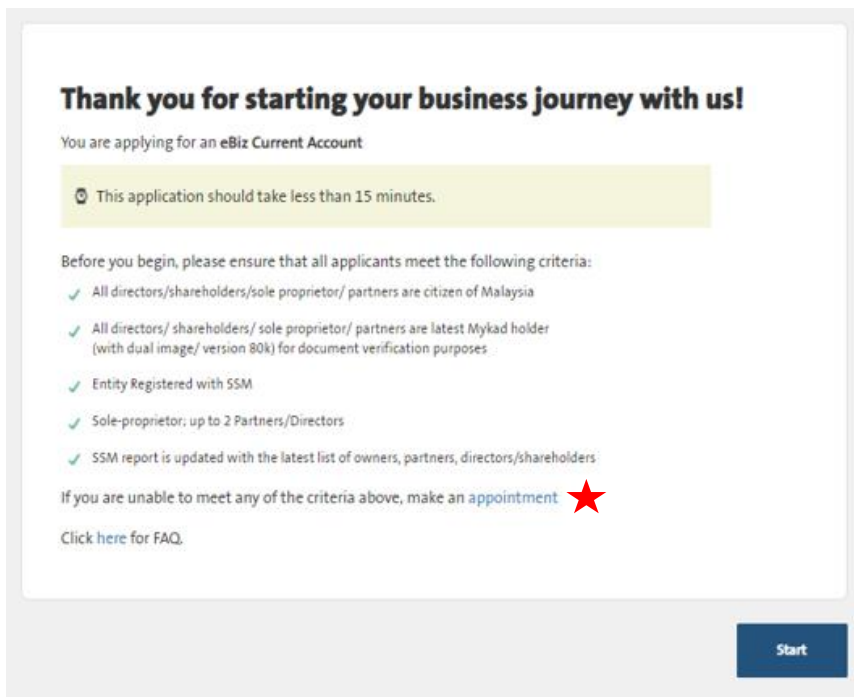
Getting Started

Ensure that you have the following information and documents with you:

- Business registration details, e.g. registered business name & address
- Director/Partner/Sole Proprietor details, e.g. NRIC, contact details
- Particulars of your business
- Clear copy of your NRIC (front & back)
- Signature signed with a black/blue pen on a white piece of paper

Ensure that you fulfilled the following criteria:

- Business is registered with Suruhanjaya Syarikat Malaysia (SSM)
- All directors/shareholders/sole proprietors/partners are citizens of Malaysia
- Sole proprietor, or up to 2 partners/directors
- SSM report is updated with the latest list of owners/partners/directors/shareholders
- ★ Click **“appointment”** If you do not meet the criteria above; our Business Development Manager will reach out to you if you need assistance.



IMPORTANT

Ensure that you are connected to secure internet access.

Recommended Web Browser

- Google Chrome v72.0.0 or above

Recommended Operating Systems for Application

- Android 8.0 or above
- Apple iOS 12 or above

How do we contact you?

★ Your mobile number *

Malaysia (+60) 1788888888

Your email *

abcexample@gmail.com

Please ensure that the contact details belong to the person selected above.

Next

NOTE

The Bank will be contacting you for matters relating to your business current account based on the following details provided by you:

- ★ 1. Mobile Number*
- 2. Email

*You will be receiving the 6-digit OTP code at this mobile number.

Please ensure that the details provided are correct and accurate.

Step 1: OTP Verification



OTP Authentication

Please enter the code that has been sent to the mobile number you gave us:

123456

[Resend code](#)

Next

NOTE

Input the 6-digit OTP code received via SMS for verification.

The 6-digit OTP is only valid for 100 seconds. Click **Resend code** if OTP expires.

Step 2: Registration



Identify your company

What is your business type? *

Sole Proprietor/ Partnership

Sdn Bhd

Business Registration Number *

OC1100001L

Search

You can refer here for guidance on how to complete the relevant fields.

1. Select your business type:
 - a) Sole Proprietor/Partnership
 - b) Sdn Bhd
2. Key in your business registration number (BRN) as stated in your SSM certificate, e.g. 12345K



Is this your company?

ABC SDN BHD
OC1100001L

No Yes

3. This field will be auto-populated based on BRN key-in Step 2.

Please confirm if the company name and BRN populated is accurate.

- If it is correct, please click "YES" to proceed
- If it is incorrect, please click "NO" and you will be redirected to "Appointment", and our Business Development Manager will reach out to you to provide assistance.

4

Please check all your company details

Business name and Business Registration Number

ABC SDN BHD / OC1100001L

Entity Type

Sdn Bhd

Business address

NO 1, JALAN USJ 31/4H, 47620, SUBANG JAYA, SELANGOR

Owner(s)/ Partner(s)

Name

ABC MUSA

Identification Number

XXXXXX-XX-1002

Incorrect

Correct

- Your company details will be populated.

Please confirm if the company details populated is accurate.

- If is correct, please click "CORRECT" to proceed
- If is incorrect, please click "INCORRECT" and you will be redirected to "Appointment", and our Business Development Manager will reach out to you to provide assistance.

5

Please tell us who you are

Your name *

ABC MUSA

Your mobile number *

Malaysia (+60)

1788888888

Your email *

abcexample@gmail.com

Please ensure that the contact details belong to the person selected above.

<

Next

- Key in your mobile number and email address

6

Business Details

Mailing Address

NO 1, JALAN USJ 31/4H, 47620, SUBANG JAYA, SELANGOR

[Edit](#)

Main contact person

ABC MUSA

7

<

Next

- Your business address will be auto-populated as your mailing address. If your mailing address is different, click "Edit"
- Select your business Main Contact person

About your business

8

Please tell us more about your business: *

Trading

7/100

9

How many permanent employees does your business have? *

12

10

Does your business deal in any of the following activities? *

- Armament or weapons related industries
- Casinos, junkets, betting or other gambling related businesses
- Money services businesses
- Virtual currencies
- Forex Trader, multi-level marketing/ pyramid scheme, investment advisor/ business

No, none of the above

Yes, some of the above

<

Next

8. Enter your **nature of business**, what type of business it is and what the business does
9. Enter the **total number of employees** in your company
10. Select **No** if the nature of business does not involve any of the following activities

Armament or weapons related industries	Your business produce weapons or equipment for war
Casinos, junkets, betting or other gambling related business	Your business involved gambling
Money services businesses	Your business provides foreign currency exchange, money transfers and selling money orders
Virtual currencies	Your business is involved in digital currency
Forex trader, multi-level marketing/pyramid scheme, investment advisor/business	Your business <ul style="list-style-type: none"> • Sells/buys currencies • Operates in a way that the existing distributors will find new distributors to earn commissions • Provides investment recommendation to customers

11

About your business

Your business mainly operates in *

MALAYSIA

Where does the initial funding for this account come from? *

- Business Revenue
- Income from employment
- Proceeds from investments
- Others

Please explain: *

Other funding
0/100

Annual business turnover (RM)

12345678

Majority of your sales originate from: *

MALAYSIA

Are you the ultimate owner and sole decision maker of the company? *

Yes No

<

Next

11. Enter location of daily business operation
12. **Source of Funds**, source of working capital or initial deposit to open the OCBC eBiz Account, e.g. business revenue

Business Revenue	Profit from business
Income from employment	Salary/allowance/other remuneration paid by your employer
Proceeds from investment	Profit from investment
Others	From other sources (please explain)

13

13. Annual business turnover (RM), total estimated annual profit of your business

14

14. The country from which majority of your sales/customers originate

15

15. Select "YES" if you are the director/partner/sole-proprietor who is ultimately responsible for making decisions and giving instructions for any transaction for the business

16

Tax Status

Where do you pay taxes? *

- Malaysia
- USA
- Others

Which statement best describes your business? *

- My business is an active business**
Generates 50% or more of its business revenue from business operations (For example, Wholesale Trade, F&B, Retail sale or other professional services)
- My business is a passive business**
Generates 50% or more of its business revenue from passive income (For example Investment, Rents, Interest, Dividends and Royalties)

<

Next

17

16. Select the country in which your business files its taxes
17. Let us know whether your business generates most of its income from daily business operations OR if the earnings are from dividends, interest, rentals and royalties

About your transactions

The account will be mainly used for *

Others

Please explain: *

Other purpose

13/100

Please provide the name your current or expected customers. *

(1 name per field up to 5 names)

Buyer A

SINGAPORE Entity

Please provide the names of your current or expected suppliers. *

(1 name per field up to 5 names)

Supplier A

CHINA Entity

Supplier B

MALAYSIA Entity

Supplier C

SINGAPORE Entity

Supplier D

RUSSIA Individual

Supplier E

MALAYSIA Individual

Where are your goods/services coming from and going to? *

(up to 5 countries)

SINGAPORE

MALAYSIA

CHINA

RUSSIA

UKRAINE

What is your total number of expected transactions per month? *

5 to less than 10

What is your expected total transaction amount per month? *

RM50K to less than RM500K

Do you deal with Crimea? *

Yes No

18. **Purpose of Account**, purpose of your company opening the business current account

Business Operations	To run the business
Investment	For investment
Loan Repayment	To pay a loan
Others	For other purposes

19. Name up to 5 customers who buy/consume your goods and services, e.g. ABC Sdn Bhd

20. Name up to 5 suppliers who supply goods/services to your business, e.g. ABC Sdn Bhd

21. List up to 5 countries that either receive or export your goods/services

22. **Expected Transactions per month**, number of buy and sell transactions performed by your business monthly

23. **Expected Total Transaction Amount per month**, total estimated amount in MYR for buy and sell transactions performed by your business monthly

24. For your information, Crimea is a peninsular in Southeast Ukraine, between the Black Sea and the Sea of Azov. A former autonomous republic of the Soviet Union, it is now a region of Ukraine.

25

Business Banking Services

OCBC is pleased to offer you the following standard of products suitable for a business of your nature:

- ✓ eBiz Current Account
- ✓ Business Internet & Mobile Banking (OCBC Velocity)*
- DuitNow**

* 1 person to create & approve transaction (Applicable to sole-proprietor & single-director company)
 2 person to create & approve transaction (Applicable to partnership & 2-directors company)

** By selecting DuitNow, you are authorising the Bank to register or switch your DuitNow ID to OCBC upon creation of the account.

26

25. The OCBC eBiz Account comes with Business Internet & Mobile Banking (OCBC Velocity)

26. Tick (✓) if you would like to register your OCBC eBiz Account for DuitNow ID

NOTE

DuitNow is a new way to pay and receive money instantly via Internet Banking and the Mobile Banking services of your bank using your business registration number.

27

Please upload your NRIC for our records *

Your NRIC image must be clear (both front and back are required).



Example of front NRIC image



Example of back NRIC image

HANANI MUSA

Upload NRIC (Front)

(Image)



Upload NRIC (Back)

(Image)



27. Please see to the following when taking the photograph of your NRIC:

- a) The NRIC fits into the frame
- b) Avoid light reflections or shadows
- c) Ensure the image is not blurred or glaring
- d) Ensure the image is not too far from the camera and that the details of the NRIC can be read clearly

28

Please upload your signature for our records *

Upload your signature image. For the best results, please sign with a black or dark blue pen on a white piece of paper.



(Example of signature image)

ABC MUSA

Identification Number

XXXXXX-XX-1002

(Image)



29

Information on The Customer *

As the Bank customer, I/we allow my/our name(s) and contact details (excluding my/our account information) to be disclosed within the OCBC Group to offer OCBC Group and third party products/services distributed by OCBC Group.

Yes No

30

Declaration and Agreement *

By clicking the below, I confirm that I have read, understood and accept the following:

[Business Customer Details Agreement](#)

[Business Account Details Agreement](#)

[Velocity Agreement](#)

28. Upload your signature. Please sign with a black/blue pen on a white piece of paper

Before submitting your application, please read through the following:

- Consent
- Declaration and Agreement

29. Select Yes if you have consented to allow us to disclose your name and contact details to other entities within the OCBC Group for marketing purposes.

30. **Click to view** for all 3 Agreements before proceeding

Step 3: Review & Confirm

Final Review

You can edit by clicking the pen icon.

Business Details

Business name

ABC SDN BHD

Registration number

OC1100001L

Constitution

Sdn Bhd

Mailing address

NO 1, JALAN USJ 31/4H, 47620, SUBANG JAYA, SELANGOR

Owner's Details

Owner 1

Name

ABC MUSA

NRIC

XXXXXX-XX-1002

Email address

abcexample@gmail.com

Mobile number

60-1788888888

This application will be saved and retrievable from the email of

ABC MUSA

Email address

abcexample@gmail.com

Business Banking Services



- ✓ eBiz Current Account
- ✓ Business Internet & Mobile Banking (OCBC Velocity)*
- ✓ DuitNow**

NRIC Uploaded



Signature



NOTE

Please take a moment to review the accuracy of the information you have filled in for your OCBC eBiz Account application.

To change any information, please **click on the pen icon and you will be able to amend** the sub-sections.

Thank you for your application!

Thank you for applying for the eBiz Current Account which is currently being processed. Your Application Reference Number is: **21010 01727**

To complete the account application process, you will need to verify your identity online. To do so, please download the OCBC SME eKYC app from Google Play or Apple App Store. Then, please refer to the email we will send to you for a step-by-step guide to complete the process.



Please email us at helloemb@ocbc.com if you have any questions.

[Click here for FAQ.](#)

You may use the Application Reference ID displayed to follow up and enquire concerning the status of your application

To complete your application, you are required to perform a digital identity verification through the OCBC SME eKYC app. Please refer to the email we will send to you for a step-by-step guide.

For enquiries on your application status, please contact 603 8317 5200 after 3-5 working days.