



MERCHANT APPLICATION FORM

1. MERCHANT INFORMATION

Registered Name		Old Registration No.	
Business Type (please choose)		New Registration No.	
Registered Address		Correspondence Address	
Nature of Business		Years in Business	
		No. of Outlets Applying For Terminal/Device:	
Previous Terminal Provider (Bank)(if any) (indicate N/A if this is a new merchant)		Duration Since Merchant Ceased Acquiring Relationship with Previous Acquirer (indicate N/A if this is a new merchant)	
Monthly Sales Turnover (RM)		Contact Person	
Monthly Average Card Sales Turnover (RM)		Designation	
Average Transaction/ Ticket Size (RM)		Telephone Number (Mobile)	
Email Address 1		(Office)	
Email Address 2			

2. BRANCH/OUTLET DETAILS

**Outlet/Branch No. 1**

Trading Name		Installation Address (Full Address)	

**Contact Details**

Outlet Contact Person	
Outlet Contact Number	

**Settlement Details**

Bank Name		VISA MCC	
Payment Account No.		MasterCard MCC	

No of Terminal/Device Applied & Terminal/Device Rental	TERMINAL TYPE	QUANTITY	RENTAL SCHEME
	Dial Up		
	IP (Internet)		
	GPRS/Android		
	Softpos		
	Mpos		

If >1 outlet/branch apply for merchant, please attached <Branch Listing>.

**3. PRICING / FEE & CHARGES**

Recommended Merchant Discount Rate (Retail) for the following cards:

Card brands	Retail (%)	E-Comm (%)	MOTO (%)
Credit Card On-us			
Credit Card Off-us			
Credit Card International			
Debit Card On-us			
Debit Card Off-us			
Debit Card International			
Prepaid Card On-us			
Prepaid Card Off-us			
Prepaid Card International			
MyDebit On-us			
MyDebit Off-us			
MyDebit International			

Recommended Merchant Discount Rate (IPP) for the following months:

IPP Tenure	IPP (%)	E-Comm (%)	MOTO (%)
6 months			
12 months			
18 months			
24 months			
36 months			
48 months			

AMEX acceptance:

- Yes, I would like to apply  
 Existing, AMEX MID \_\_\_\_\_  
 No, I do not want to apply

**4. NETWORK PREFERENCE**

Routing of Co-badged Debit Card Transactions (please choose)	
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**5. OTHER RELATED INFO**

Marketer Name		Site Visit Date	
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**6. E-COMMERCE SECTION (if applicable)**

Primary Site (URL)		Your order fulfillment will be (local/overseas) <input type="checkbox"/> local <input type="checkbox"/> overseas How will you fulfill orders locally and/or overseas? Please provide details
Secondary Site (URL)		
What type of card acceptance are you looking for?	<input type="checkbox"/> 3D-Secure <input type="checkbox"/> Recurring	How will you handle refunds? What is your cancellation policy? Tell us your refund handling process and enclose copy of your company's cancellation policy
Target Live Date		



DECLARATION

1. I/We agree that the Bank shall reserve the right to approve or reject my/our application as the Bank deems fit without assigning any reason.
2. I/We agree to be bound by the attached Terms & Conditions Merchant Governing Card Services (amendments made from time to time).
3. I/We agree that the Bank is entitled to the following:
4. I/We have voluntarily provided my/our personal data to OCBC Bank (Malaysia) Berhad ("Bank") and all the personal data and information provided in this application are true, correct, accurate and complete. I/We undertake to notify the Bank immediately if there is any change to the personal data or information.
5. For sole-proprietorship applicant, I declare that I have read and understood the Bank's Privacy Policy posted at the Bank's website at www.ocbc.com.my and I confirm that I have been notified that the Bank may collect my personal data directly from me or from third party sources, the purposes for which my personal data is collected, my right to access my personal data and correct it, the class of third parties to whom the Bank may disclose my personal data, the choices and means for limiting the processing of my personal data, whether the personal data requested is obligatory or voluntary, and if obligatory, the consequences for not providing such data, to update my personal data as soon as there are changes and the Bank's contact details if I wish to make enquiries or give feedback.
6. For partnership, LLP or company applicant. We confirm that we have:
  - a. obtained consent from our directors, shareholders, managers, officers and partners to disclose their personal data to the Bank in connection with our application herein;
  - b. informed them (i) to read the Bank's Privacy Policy posted in the Bank's website at www.ocbc.com.my; (ii) that the Bank may collect or verify their personal data with third party sources such as Companies Commission, Insolvency Department and credit reporting agencies (as defined under the Credit Reporting Agencies Act, 2010) ("CRAs") and we have obtained their consent for the relevant CRAs to disclose their credit report/information to the Bank for this application and for the Bank's risk management and review; and (iii) that the Bank may disclose their personal data to classes of third parties described in the Bank's Privacy Policy.
7. Without limiting the classes of third parties to whom the Bank may disclose my/our personal data, I/We irrevocably consent and authorise the Bank to verify, exchange and disclose any information on me/us (including accounts and credit standing) to Bank Negara Malaysia and/or any other CRAs, any government/regulatory authority/body, tax authorities, the police, law enforcement bodies and courts, both within and outside Malaysia including pursuant to the Foreign Account Tax Compliance Act of the United States, companies which are related to the Bank by virtue of Section 6 of Companies Act 1965 or any associate company of the Bank (the Bank and the related / associate companies are collectively referred to as the "OCBC Group") and their respective successors-in-title, parties providing goods and/or services to any member of the OCBC Group, agents and assignees of any member of the OCBC Group at any time and without notice of liability to such extent and for such purpose as the Bank may in its absolute discretion deem necessary or expedient. I/We grant consent to the relevant CRAs with whom the Bank conducts credit checks to disclose my/our credit report/information to the Bank for the purpose of this application and for its risk management and review. The Bank is hereby authorised but is under no obligation to convey our consent and the purpose of such disclosure to the relevant CRAs.
8. I/We have established and maintain effective safeguards and controls over data security and data privacy to ensure that:
  - a. personal data and information relating to the accounts and financial affairs of the Bank's cardmembers are kept in strict confidence and in compliance with the laws on protection of personal data under the Personal Data Protection Act 2010 ("PDPA") and banking secrecy under the Financial Services Act 2013 (FSA) and the Islamic Financial Services Act 2013 (IFSA);
  - b. access to systems and data is secure and available only to authorised persons and safeguards are in place to ensure that data is not misused or disclosed to unauthorised persons, such safeguards and controls comply with the Bank's Privacy Policy concerning the privacy and confidentiality of customer information.
9. I/We declare and agree that:
  - a. any data or information (including personal data) relating to or arising from or in connection with my/our application hereunder and also information pertaining to my/our affairs whether hereunder or otherwise on this application may be held, used and disclosed by the Bank for the purpose of processing this application and providing subsequent services for this and other products and services and/or direct marketing to communicate with me/us for such purpose;
  - b. the Bank has the absolute discretion to decline this application without giving any reason whatsoever and in addition to retention of my/our data for handling inquiries, audit or legal proceedings, may also retain and process my/our personal data to introduce products or services sold or distributed by the Bank;
  - c. I/We may at any time instruct the Bank to stop sending me/us marketing materials; and
  - d. if this application is successful, the Bank may process my/our personal data as required for the application.
10. I/We have established and maintain strict controls on money laundering and will not allow the firm/company or any of its facilities to be used as channels for money laundering and shall immediately notify the Bank of any lapses or breaches in our controls that may potentially breach the Anti-Money Laundering, Anti-Terrorism Financing Act 2001 ("AMLA").
11. I/We and our employees, servants and agents (where applicable) will comply with the data protection laws under the PDPA, the banking secrecy under the FSA and IFSA and the anti-money laundering laws under the AMLA and my firm/our company will indemnify the Bank for any breaches of the PDPA or the FSA or the IFSA or the AMLA by my firm/our company which renders the Bank liable for any fines, penalties, damages, costs or expenses. I/We acknowledge the Bank's reliance on this declaration and warranty in processing and approving my/our application.

Definition

A "Consenting Person" means any person including me/us, Substantial Owners, my/our Controlling Persons, any persons who is beneficially interested or financially interested in payments from the Bank.

A "Substantial Owner" means (1) with respect to a corporate or entity, certain persons that directly or indirectly own more than 25% of the corporation's stock (by vote or value), (2) with respect to a partnership, certain persons that directly or indirectly own more than 25% of the profits or capital interests in the partnership, and (3) with respect to a trust, certain persons treated as the owner of the trust or treated as holding directly or indirectly more than 25% of the beneficial interests of the trust.

A "Controlling Person" means any individual who exercises ultimate effective control over an entity or trust.

12. Payment Application Data Security Standard (PA-DSS)

Do you insert/swipe the card on your POS machine  Yes  No

I/We hereby confirm that

Our POS Terminal/Cash Register machine DO NOT retain any prohibited Credit Card/Debit Card magnetic stripe, CV2 and PIN data .

Our POS Terminal/Cash Register machine DO retain prohibited Credit Card/Debit Card magnetic stripe, CV2 and PIN data.

POS Terminal Model: \_\_\_\_\_

- Compliance with PA-DSS
- Non-Compliance with PA-DSS

I/We understand & agree with PCIDSS SAQ terms & conditions from:

[Original source - https://www.pcisecuritystandards.org/security\\_standards/documents.php](https://www.pcisecuritystandards.org/security_standards/documents.php)

The undersigned below hereby confirms with the Bank that they are duly authorized by the applicant mentioned under the registered name herein to apply to the Bank for Merchant Card Services and hereby acknowledge the acceptance of the attached Terms and Conditions Governing Merchant Card Services.

Authorized Signatory	Authorized Signatory	Authorized Signatory	Authorized Signatory
Name :	Name :	Name :	Name :
Date :	Date :	Date :	Date :
Designation:	Designation:	Designation:	Designation:

FOR OFFICE USE ONLY

Status Prepared & Checked/Recommended by:

Please tick (✓) the relevant checkbox

Facilities Applied

Retail  Instalment Plan  MOTO  E-Commerce

Conditional Approval:

Devotional Approval:  MOTO  Delay Delivery  Pre-Authorization

Prepared & Submitted by:

Checked & Verified by:

Merchant Sales officer/ RM

Name:

Date:

Business Support / MM's Sales Administrator/ Sales Manager

Name:

Date: