|  |  |  |
| --- | --- | --- |
|   |  | **Audit Confirmation Report Request Form** V2 |
|  |
| **Registered Company Name** | Click here to enter company name. |
| **Business Registration Number** | Click here to enter business registration number. |
|  |
| **Part 1: Your Request** |
| **Which Account(s) do you want us to confirm?**  |
| All Account(s) (including banking facilities, if any); or | [ ]  |
| Specific Account(s), please indicate account number(s) below  | [ ]  |
| 1. Click here to enter account number.
 | 1. Click here to enter account number.
 |
| 1. Click here to enter account number.
 | 1. Click here to enter account number.
 |
| 1. Click here to enter account number.
 | 1. Click here to enter account number.
 |
|  |
| **Which Financial Year(s) are you requesting for?***You can request up to two financial year end of audit confirmation report* |
| 1. Financial Year Ended
 | DD/MM/YYYY |
| 1. Financial Year Ended
 | DD/MM/YYYY |
|  |
| **Who do we send the Audit Confirmation Report to?**  |
| Auditor/Company Name | Click here to enter auditor/company name. |
| Attention to*Leave this section blank if the request is made via econfirm.my* | Click here to enter a person’s name. |
| Mailing Address*Leave this section blank if the request is made via econfirm.my* | Click here to enter address. | Postcode | Click here to enter postcode. |
|  |
| **Part 2: AGREEMENT**  |
| I/We hereby authorise OCBC Bank (Malaysia) Berhad / OCBC Al-Amin Bank Berhad (“Bank”) to provide such information relating to the Account(s) mentioned above to the Auditor / Company named above. Please debit the fees and charges applicable to my/our request under this Form from my / our current account/-i number Click here to enter account number. *Please ensure your business current account has sufficient fund. If you do not have a Current Account/i with the bank, please write a cheque made payable to "OCBC BANK (M) BHD" and submit together with this Form*I/We hereby irrevocably and unconditionally agree to indemnify the Bank and hold the Bank harmless from and against any losses, damages and expenses whatsoever (including but not limited to all legal costs and service tax) or howsoever arising which the Bank may sustain, suffer or incur as a consequence of or arising from complying with my/our requests or instructions.We will process your request within **14 business days** of receiving this Form and the applicable fees and charges. |
| *Please ensure this form is signed by the authorised signatories in accordance with the account mandate and signatures provided below match with the bank’s record.* |
| Signature *Authorised Signatory* | Signature*Authorised Signatory* | Signature *Authorised Signatory* |
| Name *as in NRIC* | Click here to enter name. | Name *as in NRIC* | Click here to enter name. | Name *as in NRIC* | Click here to enter name. |
| Date | Click to enter date. | Date | Click here to enter date. | Date | Click here to enter date. |
|  |
| **Complete & return the form to us:** |
| Online via **eConfirm.my** portal at <https://econfirm.my/>We will process your request within **14 business days** from receiving this form. Please visit our website for [Frequently Asked Questions](https://www.ocbc.com.my/business-banking/forms/) on Audit Confirmation Report Request. |