

**A. FIRM / COMPANY PARTICULARS**  Applicant  Corporate Guarantor *(Please complete Sections A-D, F & H)*

Name of Firm / Company			Registration No	
Business Address				
Business Premises	<input type="checkbox"/> Owned	<input type="checkbox"/> Rented	Premises Type	
Nature of Business				
Authorised Capital	RM	Paid-Up Capital	RM	
Date Incorporated/Registered		Date Business Started		
Telephone No.		Person To Contact		

**B. MANAGEMENT**
**Directors / Sole-Proprietor / Partners Particulars**

Name	Position Held	Academic Qualification	Years of Experience

**Other Key Management Staff Particulars**

Name	Position Held	Academic Qualification	Years of Experience

**Number of Staff**

Number of Management Staff	<input type="text"/>	Number of Non-Management Staff	<input type="text"/>
<i>(Including the names listed above)</i>		<i>(Clerical staff, workers, cleaners etc)</i>	

**C. SHAREHOLDERS** *(list 5 main shareholders)*

Name	No of Shares Held	% Shareholding	Existing OCBC customer?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

**D. SUBSIDIARIES / ASSOCIATES** *(if any)*

Name	% Shareholding	Principal Activity

**E. LOAN / FINANCING APPLIED FOR**

Facility Type	Amount Required	Repayment Tenure	Purpose

**F. CREDIT FACILITIES / FINANCING / DEPOSITS WITH OTHER BANKS**

Bank / Finance Co / Others	Facility Type	Limit	Security Provided

Please state your principal banker  OCBC  Others: \_\_\_\_\_  
 (If other than OCBC, please provide last 6 months current account/ fixed deposit statements and other evidence of deposits maintained with the principal banker)

**G. SECURITY PROVIDED**

- Property (Please complete the Security Property Particulars Form)
- Equipment/Machinery (Please complete the Security Particulars for Equipment/Machinery Form)
- Personal/Joint & Several Guarantee (Please complete the Personal Particulars Form)
- Corporate Guarantee (Please complete Sections A-D, F & H of the Loan / Financing Application Form (Firm/Company) )
- Debenture
- Quoted Shares (Attach separate list if the space provided below is not sufficient)

Counter	No of Shares	Beneficial Owner	Counter	No of Shares	Beneficial Owner

- Fixed Deposits/General Investment\* Amount RM \_\_\_\_\_ In the name of \_\_\_\_\_
- Others (Please specify) . \_\_\_\_\_

**H. DECLARATION**

1. We confirm that we are a **resident / non-resident\*** controlled company.
2. We confirm that all information given above is true and hereby authorise OCBC to verify such information as required.
3. We hereby authorise OCBC to disclose such information to your holding company, head office, branches, subsidiaries, associates, agents, or any authority or body established by any body or agency or authority having authority or jurisdiction over you.
4. We understand that OCBC reserves the right to decline an application without giving any reason whatsoever.

Authorised Signature(s) & Company Stamp

Date: \_\_\_\_\_

**SUPPORTING DOCUMENTS REQUIRED**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> Memorandum &amp; Articles of Association (M&amp;A)</li> <li><input type="checkbox"/> Certificate of Incorporation</li> <li><input type="checkbox"/> Business Registration (for partnership/sole-proprietorship)</li> <li><input type="checkbox"/> Past 6 months current account, fixed deposit and/or loan statements</li> <li><input type="checkbox"/> Directors/Partners/Sole-proprietor/Guarantors' Identity Card (both sides)</li> <li><input type="checkbox"/> Synopsis/profile of company/directors/owners</li> <li><input type="checkbox"/> Past 2 years Income Tax Form J of guarantors/sole-proprietor/partners</li> <li><input type="checkbox"/> Others. Please specify.</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Forms 24 and 49</li> <li><input type="checkbox"/> Certificate to Commence Business</li> <li><input type="checkbox"/> Audited accounts for past 3 years</li> <li><input type="checkbox"/> Cashflow projection</li> <li><input type="checkbox"/> Management accounts</li> <li><input type="checkbox"/> Copy of title deed, sale and purchase agreement etc</li> <li><input type="checkbox"/> Valuation report</li> </ul> |
|---|--|

**LOAN / FINANCING APPLICATION (FIRM / COMPANY)**